

# QuickBooks® Accounting 2008/09

## Features & Benefits

**A powerful software package specifically designed for small businesses that need to track their finances, but don't manage inventory or payroll.**

### Easy to set-up, learn and use

QuickBooks uses plain English and has an Easy Setup Wizard to get your business up and running within minutes.

QuickBooks' user-friendly home page ensures all frequently used activities and features are available within a few clicks of your mouse. Simply fill out familiar forms on your screen – such as cheques or invoices – and QuickBooks does the accounting for you.

### Monitor business performance

More than 100 reports and graphs can be generated within the Reports Centre to help you keep a close eye on your business. With just one click you can also drill down into reports to find detailed financial information. You can even convert the report into a PDF file for email, so the recipient views the report just as you see it in QuickBooks.

### Get paid faster

With just one click, you can receive payments from your customers by credit card and record the transactions in QuickBooks.\* Reckon Tools Credit Card Payments allows you to process credit card payments directly through QuickBooks, in a secure environment. Simply type in a customer's card details when you enter their payment and process it as you save the transaction!

\*You will require an Internet Merchant account - contact your financial institution. Additional charges apply.

### Manage your business more effectively

QuickBooks is much more efficient than spreadsheets, word-processing or paper ledgers. Quickly and easily manage basic tasks like printing cheques, paying bills, generating reports, invoicing customers and tracking expenses. You'll spend less time and money on bookkeeping and paperwork – and have more time to work on other important areas of your business.



## New Features

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### QuickBooks home page

All key tasks and functions are now available within a few clicks of the home page with new Customer, Supplier, Employee, Company and Banking centres. You can also customise how information is displayed in each of these centres.

### Customise and re-size displays and the appearance of your desktop

QuickBooks now works even harder for you as you can customise and re-size displays, reports and workflows. The company desktop can also be customised by each user. You can customise colour and content, and arrange toolbars and icons to suit the way you work.

### Straight forward tracking of tax and GST

QuickBooks now contains an intuitive and more accurate tax tracking system for day-to-day transactions and for tax and BAS reporting.

Tax Items are now linked to Tax Codes so you can't accidentally assign the wrong sales or purchase tax code.

### Improved Features for working with your accountant

The Accountant's copy of your company data file has been improved to streamline the way you work, with new features including:

- A new dividing date that clearly delineates which periods are for your accountant to work in, and which are for you;
- Improved warnings for canceling the Accountant's copy;
- Expanded areas that you and your accountant can work in while the Accountant's copy is active;
- Review, accept or reject changes from your accountant as a batch, or individually; and
- Receive notes and instructions from your accountant inside the accountant's copy.

### An 'always on' Audit Trail

The 'always on' Audit Trail makes it easier for your accountant to spot possible trouble spots or mis-postings in your accounts.

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**QBi**  
series

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## QuickBooks Google Desktop Search

QuickBooks Google Desktop Search now indexes your entire data file making it much easier to find exactly what you're looking for.

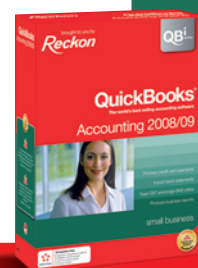
## Portable Company File

A Portable Company File is a compact version of your company file. Small enough to be sent by email or saved to a portable drive, it can give you the flexibility to work on your file in different locations.



*"The fundamentals in QuickBooks are very strong...efficient data entry, excellent reporting capabilities and adaptable enough for many different business needs."*

**Australian PC User**, August 2006



# QuickBooks® Product Comparison Accounting 2008/09

	QuickBooks EasyStart	QuickBooks Accounting	QuickBooks Plus	QuickBooks Pro	QuickBooks Premier	QuickBooks Enterprise
Unlimited transactions	✓	✓	✓	✓	✓	✓
Invoice, pay bills & track expenses	✓	✓	✓	✓	✓	✓
Track GST & prepare BAS	✓ <sup>1</sup>	✓	✓	✓	✓	✓
Easy to setup and access help	✓	✓	✓	✓	✓	✓
Weekend support available <sup>2</sup>	✓	✓	✓	✓	✓	✓
Integrated BAS & online lodgement		✓	✓	✓	✓	✓
12 months support & upgrades <sup>3</sup>		✓	✓	✓	✓	✓
Import bank statements <sup>4</sup>		✓	✓	✓	✓	✓
Process credit card payments <sup>5</sup>		✓	✓	✓	✓	✓
Microsoft Office integration		✓	✓	✓	✓	✓
Reports Centre		✓	✓	✓	✓	✓
Payroll & employee management			✓	✓	✓	✓
Track and manage inventory			✓	✓	✓	✓
Advanced inventory features				✓	✓	✓
Microsoft Outlook integration				✓	✓	✓
Estimates, quotes & job costing				✓	✓	✓
Multicurrency <sup>9</sup>				✓	✓	✓
Multi-user enabled				✓ <sup>6</sup>	✓	✓
Multiple licences					5 <sup>7</sup>	30 <sup>8</sup>
Multiple price levels per item					✓	✓
Advanced reporting tools					✓	✓
Industry-specific versions					✓	✓
Enhanced multi-user security features						✓
Multi-site						✓
Multi-company reporting						✓
Variable service billing rates						✓

#### Recommended

- 1.8 GHz Intel Pentium IV (or equivalent) with 512 MB RAM (or 1 GB RAM for Windows Vista™)
- 1024 x 768 resolution with small fonts
- High speed internet access

#### Minimum

- Windows 2000/XP/Vista™
- 500 MHz Intel Pentium II (or equivalent) with 256 MB of RAM
- Windows Vista™ users: 1.2 GHz Intel Pentium III (or equivalent) and 1 GB RAM
- 1 GB of disk space for QuickBooks installation
- Internet Explorer 6.0 or better required (Internet Explorer 6.0 is provided on CD-ROM; requires 70 MB)
- At least 256 colour SVGA video
- 800 x 600 resolution with small fonts
- Works with any printer supported by Windows 2000/XP/Vista™
- 24 x CD-ROM
- All online features/services require Internet access with at least a 56 Kbps modem
- Microsoft .NET Framework Common Language Runtime 1.1 (provided on CD, requires an additional 150 MB)

#### Integration Requirements

- Microsoft® Word and Excel integration requires Microsoft® Word and Excel 2000, 2002, 2003 or 2007. Integration limited to export only.

#### Terms and conditions:

1. GST Reporting on cash basis only.
2. Minimum call cost is \$4.90 per minute. Higher from mobile and public phones. Call costs are subject to change.
3. For full versions and upgrades of QuickBooks Accounting, Plus, Pro and QuickBooks Premier: free Advantage membership for 12 months from registration includes weekday support, product updates and upgrades. For subscription products: updates and upgrades are available as long as the subscription is current.
4. Check with your financial institution to see if they support this feature.
5. Additional fees and charges may apply. An Internet Merchant account is required – contact your financial institution.
6. QuickBooks Pro includes one licence – you must purchase multiple copies for a multi-user environment.
7. Three licences included, additional licences required for up to 5 multi-users.
8. Ten licences included, additional licences required for up to 30 multi-users.
9. For more information go to [www.quicken.com.au/QBi/Multicurrency](http://www.quicken.com.au/QBi/Multicurrency)