

QuickBooks® Pro 2008/09

Features & Benefits

QuickBooks Pro lets you prepare quotes and estimates, integrate seamlessly with Microsoft® Office and has advanced tools to help you analyse key projects. It also allows you to automatically track items in different units of measure.

Comprehensive payroll management

All payroll information is centralised and available at your fingertips in the Payroll Centre. From here you can perform all payroll tasks, drill down to previous payroll transactions, enter time, create and schedule payments, email pay slips to your employees, and even split their pays into multiple bank accounts.

QuickBooks Pro integrated payroll will save you time and money by avoiding duplicate data entry and will help you avoid hassles associated with incorrect payroll withholding.

Monitor business performance

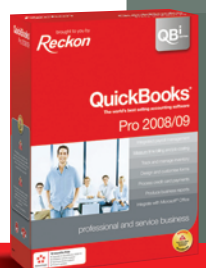
More than 100 reports and graphs can be generated within the Reports Centre to help you keep a close eye on your business. With just one click you can also drill down into reports to find detailed financial information. You can even convert the report into a PDF file for email, so the recipient views the report just as you see it in QuickBooks.

Manage your business more effectively

QuickBooks is much more efficient than spreadsheets, word-processing or paper ledgers. Quickly and easily manage basic tasks like printing cheques, paying bills, generating reports, invoicing customers and tracking expenses. You'll spend less time and money on bookkeeping and paperwork – and have more time to work on other important areas of your business.

Increased efficiency with advanced tools

Save your business undue costs by utilising QuickBooks email functionality. Invoices, statements, estimates, purchase orders, sales orders, sales receipts, adjustment notes, and reports can all arrive on your suppliers or customers desktop within minutes. There is no need to separately track your contact lists - you can easily synchronise your contact information with Microsoft® Outlook.



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New Features

Straight forward tracking of tax and GST

QuickBooks now contains an intuitive and more accurate tax tracking system for day-to-day transactions and for tax and BAS reporting.

Tax Items are now linked to Tax Codes so you can't accidentally assign the wrong sales or purchase tax code.

Payroll enhancements

- A new **Payroll Setup Wizard** helps first-time users set up integrated payroll with clear and concise instructions at every step.
- All employee records and payroll transactions are now centralised and available at your fingertips in the **Payroll Centre**. Plus you can now customise your employee list to suit your requirements.
- A new **Scheduled Payroll Wizard** helps make payroll processing convenient and hassle free. You can group your employees in the way that suits you, and set group attributes that makes payroll processing even easier.
- You can now **edit or void past payroll payments** avoiding the need to recalculate entire pay cheques, with inbuilt security safeguards and information messages. For example, when changing actual payroll hours and items pay you can work in either Lock Net Pay or Unlock Net Pay mode.
- The new **Enter Payroll Information** window allows for an overall view of the payroll process. You can enter the hours for all employees in a single window making payroll entry much easier.
- Quickbooks now comes with an **enhanced superannuation** module providing more calculation options, including the ability to store multiple super fund details for all existing and past super accounts.

Automatically track inventory items in different units of measure

You may buy the same item in one unit of measure, stock it in another, and sell it in yet another. QuickBooks can automate the conversion from one unit of measure to another as the item moves through your business, helping you avoid costly mistakes. That means you can buy and sell products in precisely the way your suppliers and customers prefer.

Batch printing and emailing of forms

Batch printing or emailing your business forms can increase your business efficiency – you can set a Preferred Send Method (email or print) for all forms you send to specific customers, suppliers and employees.

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Improved features for working with your accountant

The Accountant's copy of your company data file has been improved to streamline the way you work, with new features including:

- A new dividing date that clearly delineates which periods are for your accountant to work in, and which are for you;
- Improved warnings for canceling the Accountant's copy;
- Expanded areas that you and your accountant can work in while the Accountant's copy is active;
- Review, accept or reject changes from your accountant as a batch, or individually; and
- Receive notes and instructions from your accountant inside the Accountant's copy.

QuickBooks home page

All key tasks and functions are now available within a few clicks of the home page with new Customer, Supplier, Employee, Company and Banking centres. You can also customise how information is displayed in each of these centres.

Customise and re-size displays and the appearance of your desktop

QuickBooks now works even harder for you as you can customise and re-size displays, reports and workflows. The company desktop can also be customised by each user. You can customise colour and content, and arrange toolbars and icons to suit the way you work.

An 'always on' Audit Trail

The 'always on' Audit Trail makes it easier for your accountant to spot possible trouble spots or mis-postings in your accounts.

QuickBooks Google Desktop Search

QuickBooks Google Desktop Search now indexes your entire data file making it much easier to find exactly what you're looking for.



"The fundamentals in QuickBooks are very strong...efficient data entry, excellent reporting capabilities and adaptable enough for many different business needs."

Australian PC User, August 2006



Product Comparison

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	QuickBooks EasyStart	QuickBooks Accounting	QuickBooks Plus	QuickBooks Pro	QuickBooks Premier	QuickBooks Enterprise
Unlimited transactions	✓	✓	✓	✓	✓	✓
Invoice, pay bills & track expenses	✓	✓	✓	✓	✓	✓
Track GST & prepare BAS	✓ ¹	✓	✓	✓	✓	✓
Easy to setup and access help	✓	✓	✓	✓	✓	✓
Weekend support available ²	✓	✓	✓	✓	✓	✓
Integrated BAS & online lodgement		✓	✓	✓	✓	✓
12 months support & upgrades ³		✓	✓	✓	✓	✓
Import bank statements ⁴		✓	✓	✓	✓	✓
Process credit card payments ⁵		✓	✓	✓	✓	✓
Microsoft Office integration		✓	✓	✓	✓	✓
Reports Centre		✓	✓	✓	✓	✓
Payroll & employee management			✓	✓	✓	✓
Track and manage inventory			✓	✓	✓	✓
Advanced inventory features				✓	✓	✓
Microsoft Outlook integration				✓	✓	✓
Estimates, quotes & job costing				✓	✓	✓
Multicurrency ⁹				✓	✓	✓
Multi-user enabled				✓ ⁶	✓	✓
Multiple licences					5 ⁷	30 ⁸
Multiple price levels per item					✓	✓
Advanced reporting tools					✓	✓
Industry-specific versions					✓	✓
Enhanced multi-user security features						✓
Multi-site						✓
Multi-company reporting						✓
Variable service billing rates						✓

Recommended

- 1.8 GHz Intel Pentium IV (or equivalent) with 512 MB RAM (or 1 GB RAM for Windows Vista™)
- 1024 x 768 resolution with small fonts
- High speed internet access

Minimum

- Windows 2000/XP/Vista™
- 500 MHz Intel Pentium II (or equivalent) with 256 MB of RAM
- Windows Vista™ users: 1.2 GHz Intel Pentium III (or equivalent) and 1 GB RAM
- 1 GB of disk space for QuickBooks installation
- Internet Explorer 6.0 or better required (Internet Explorer 6.0 is provided on CD-ROM; requires 70 MB)
- At least 256 colour SVGA video
- 800 x 600 resolution with small fonts
- Works with any printer supported by Windows 2000/XP/Vista™
- 24 x CD-ROM
- All online features/services require Internet access with at least a 56 Kbps modem
- Microsoft .NET Framework Common Language Runtime 1.1 (provided on CD, requires an additional 150 MB)

Multi-User Requirements

- Multi-user mode is optimised for Microsoft® Windows 2000 Server or Microsoft® Windows Server 2003 client-server networks, and Microsoft® Windows 2000/XP Pro/Vista peer-to-peer networks.
- Novell® NetWare is supported but not recommended.

Integration Requirements

- Microsoft® Word and Excel integration requires Microsoft® Word and Excel 2000, 2002, 2003 or 2007.
- Microsoft® Outlook synchronisation requires Microsoft® Outlook 2000, 2002 or 2003.

Terms and conditions:

1. GST Reporting on cash basis only.
2. Minimum call cost is \$4.90 per minute. Higher from mobile and public phones. Call costs are subject to change.
3. For full versions and upgrades of QuickBooks Accounting, Plus, Pro and QuickBooks Premier: free Advantage membership for 12 months from registration includes weekday support, product updates and upgrades. For subscription products: updates and upgrades are available as long as the subscription is current.
4. Check with your financial institution to see if they support this feature.
5. Additional fees and charges may apply. An Internet Merchant account is required – contact your financial institution.
6. QuickBooks Pro includes one licence – you must purchase multiple copies for a multi-user environment.
7. Three licences included, additional licences required for up to 5 multi-users.
8. Ten licences included, additional licences required for up to 30 multi-users.
9. For more information go to www.quicken.com.au/QBi/Multicurrency